



Volunteer Role description – After School Hours Sport

Your role – coaching students in sports and activities

Parent Name: _____

Helper for year level.....Class.....Teacher.....

Location

Start date (and end date if known)

Hours per week

Key skills and duties

- Develop each student's skills in specific sports
- Promote social skills and ability to play as part of a team
- Like assisting teachers and working with students
- Be patient, encouraging and friendly

What you need

- Department for Education Volunteer and RPPS After School Sports Policy and Procedure and specific role training
- A way for people to contact you when you volunteer
- Access to a First Aid Kit and relevant medical details of students

Supervision and safety

The duty of care for students is the responsibility of the Principal, however if no DfE teachers are available, you need to:

- Have the names and contact details of students and their parents/carers
- Have another adult present (a parent/carer of one of the students)
- Know who the students can leave with and wait with them until they are collected by parents/carers
- Have the names and contact details of students and their parents/carers
- Have the mobile number of the school Principal or their delegate
- make sure everyone is safe and ensure students go to the toilets in pairs
- Contact school staff/Principal if you cannot contact parents/carers

What we expect from you

- Treat everyone fairly and with respect
- Include students of all abilities, ages, genders, and ethnic backgrounds
- Be a good role model for our students
- Show enthusiasm and enjoyment – make it fun
- Be reliable and ensure confidentiality
- Ask the teacher if you are not sure about anything

Reporting and Contact Details

Volunteer reports to:

Contact person:

Role review date: / /

